



**ORDER CERTIFYING NEED
FOR SPECIAL JUDGE ASSIGNMENT
(UNAVAILABILITY OF REGULAR JUDGE)**

_____, the regular judge of the _____ ☐ Circuit ☐ District, Division _____,
is unavailable for service on: _____

_____. No other judge within
the judicial circuit or district is available to provide coverage. The need for a special judge is certified to the Chief Regional
Judge of the _____ Region of Judicial Circuits/Districts pursuant to the Regional Administration Program
Charter, Supreme Court Order No. 2024-13, effective April 12, 2024, for assignment of a Special Judge to preside in all
matters during the absence of the regular judge.

Reason for unavailability: _____

Date

Judge of the _____ ☐ Circuit ☐ District, Division _____

Please print or type name of Judge in the space below:

Original: Chief Regional Judge
Copy: Circuit Court Clerk